



Ref. 1552

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
KOCAELI UNIVERSITY Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kocaeli 41380 (Turkey)	TR KOCAELI02	Tel: 902623031035 Fax: 902623031044 Email: staj@kocaeli.edu.tr	http://int.kocaeli.edu.tr
Universidad de Almería Institutional Coordinator María Sagrario Salaberri Ramiro Ctra. Sacramento s/n. La Cañada de San Urbano 04120 Almería (Spain)	E ALMERIA01	Email: Reiual@ual.es Tel: +34 950 015046 Fax: +34 950 015384	http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/index.htm

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies:

Ref	FROM	TO	ISCED	Subject Area Name	Cycle	Students	Months
5720	E ALMERIA01	TR KOCAELI02	34	Business and administration	1st	4	10
5721	TR KOCAELI02	E ALMERIA01	34	Business and administration	1st	2	5

Staff Mobility for teaching:

Ref	FROM	TO	ISCED	Subject Area Name	Lecturers	Days
5722	E ALMERIA01	TR KOCAELI02	34	Business and administration	1	5
5723	TR KOCAELI02	E ALMERIA01	34	Business and administration	1	5

Staff Mobility for training:

FROM	TO	Staff	Days
TR KOCAELI02	E ALMERIA01		
E ALMERIA01	TR KOCAELI02		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KOCAELI02		English		B1	
E ALMERIA 01		Spanish	Some courses English	B1 Spanish and/or English	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR KOCAELI02

It's compulsory for all incoming students to attend the orientation meeting held by International Relations Unit, Kocaeli University.

E ALMERIA 01

<http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/actividades/index.htm>

University of Almeria has the infrastructure to welcome students and staff with disabilities:
<http://cms.ual.es/UAL/universidad/organosgobierno/vestudiantes/Pagina/PAGINA7420>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
E ALMERIA 01	June 15 th	November 15 th

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

If one or both parties wish to terminate the agreement a notice period of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KOCAELI02

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

E ALMERIA 01

ECTS	UAL (10/10)
A = Excellent	Matrícula de Honor (=10)
B = Very good	Sobresaliente (≥ 9 and < 10)
C = Good	Notable (≥ 7 and < 9)
D = Satisfactory	Aprobado (≥ 6 and < 7)
E = Sufficient	Aprobado (≥ 5 and < 6)
F = Fail	Suspenso (< 5)
_ = No Results	No presentado (The student has not taken the exam)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
E ALMERIA 01	erasmusual@ual.es +34 950 01 5046	http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/actividades/index.htm

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
E ALMERIA 01	erasmusual@ual.es +34 950 01 5046	http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/actividades/index.htm

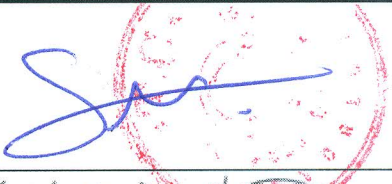
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
E ALMERIA 01	housing@ual.es +(34) 950 015 046	www.alojamientoual.com

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR KOCAELI02	Prof. Dr. Serdal PAMUK International Relations Unit Coordinator	20 JAN 2014	
E ALMERIA 01	Dña. María Sagrario Salaberri Ramiro, Vice Rector		